

SACP COMMITTEE ACTIVITIES AND RESPONSIBILITIES

I. SOCIETY OPERATIONS/PROGRAM SUPPORT

Archives Committee

Review, preserve and file SACP Historical Data as needed.

Arrangements/May Awards Dinner Committee

Make hospitality and dinner arrangements for each monthly meeting, and for the general committee kick-off and wrap-off. Manage registration table before meetings. Make dinner arrangements for the May meeting in conjunction with ACS.

Bylaws Committee

Review bylaws each year and update when necessary.

Employment Committee

Collect resumes from SACP members seeking employment and information regarding job openings from employers in the area; make job information available as appropriate.

Faraday Lecture Committee

Organize and carry out the Annual Faraday Lectures given for Pittsburgh area high school students each Fall. The lectures are normally presented by visiting speakers with committee members providing organizational and back up support. The Faraday presentation is sponsored in alternate years by the SSP and the SACP. This year (2019-2020) it is the SSP's responsibility.

Financial Affairs Committee

Advise the Executive Committee on long-range financial policy; work with the Scholarship and Grants, Science Outreach, and Continuing Education Committees to develop spending programs for the next fiscal year; provide liaison with SSP in financial matters. This committee is generally reserved for members who have been active in other committees in previous years.

Joint December Meeting

Plans and organizes joint SACP/SSP December meeting and social event for SACP and SSP members and guests held at one of the local cultural establishments. In 2019-2020, it is the SSP's responsibility.

Membership and Directory Committee

Process new membership applications. Collect membership dues and transfer dues to Treasurer. Maintain a current membership listing and update and re-issue membership directory, if needed.

Publicity Committee

Determine areas where publicity for Society activities will further the goals of SACP. Develop items of interest concerning Society activities for publication. Helps maintain the SACP website.

Student Affiliate Committee

Work with the SACP Student Affiliates in developing and carrying out their annual program of speakers, functions and projects.

II. SACP MEMBER EDUCATION PROGRAMS

Continuing Education Committee

Organize symposia or short courses (2 to 3 per year) on current topics of interest with emphasis on professional development for members: choose topics, invite speakers and arrange hotel and local transportation for them; arrange meeting places and meals for each symposium.

Technical Program Committee

Organize program for monthly meetings: choose topics and invite speakers; provide local transportation for speakers.

Tripartite (SACP/SSP/ACS) Symposium Committee (not active 2019-2020)

Consists of members from SACP, SSP and ACS. Organize a half-day to a day-long program for all the members of the three societies: choose the symposium topic, and make all arrangements for location, speakers, etc. The SSP is responsible for presenting a Tripartite Symposium in 2019-2020.

III. AWARDS, GRANTS, SCHOLARSHIPS, AND OTHER EDUCATION PROGRAMS

PCMNCG Committee (Pittsburgh Conference Memorial National College Grants Program)

Review and fund proposals solicited for grants "to small colleges for the purchase of scientific equipment, audio-visual or other teaching aids, and/or library materials."

Pittsburgh Conference Achievement Award

Select the annual recipient of the Pittcon Achievement Award. This award is normally given to a prominent young researcher.

Pittsburgh Analytical Chemistry Award Symposium Committee

Choose the award winner who then organizes a symposium in the field of analytical chemistry. Organize a reception (together with SSP for their award winners) at the Conference.

Scholarship and Grants Committee

Disburse funds for scholarships, college senior awards, starter grants for new professors; grants to the Pennsylvania Junior and Senior Academies of Science; awards to winners of science fairs and chemistry competitions, and grants for the Pittsburgh Conference Lectures. Select award winners to be recognized at the May SACP/ACS Awards Dinner. This is a large committee composed of sub-committees handling individual programs/tasks.

Science Outreach Committee

Stimulate development of new programs and activities and expansion of existing ones; evaluate new science education activities and programs; provide a forum for review of new proposals and requests for funds for new programs. This is a large committee composed of sub-committees handling individual programs/tasks.

IV. SACP/PITTSBURGH CONFERENCE SYMPOSIA

Waters Instrumentation Symposium Committee

Organize a symposium "to recognize the collaborative work of individuals involved in the development and implementation of analytical instrumentation of established importance," invite speakers, arrange dinner in cooperation with the Waters family.

If you would like additional information pertaining to any of the committees, including the Science Outreach and the Scholarships and Grants subcommittees, please email Rose Ann Clark, 2019-2020 Chair (clark@pittcon.org).