

SACP COMMITTEE

ACTIVITIES AND RESPONSIBILITIES

I. SOCIETY OPERATIONS/PROGRAM SUPPORT

Arrangements/May Awards Dinner Committee

Make hospitality and dinner arrangements for each monthly meeting, and for the general committee kick-off and wrap-off. Manage registration table before meetings. Make dinner arrangements for the May awards banquet in conjunction with ACS/SSP.

SACP Meeting Webinar

The SACP Chair should coordinate with office staff to promote monthly meetings to new audiences, both professional and student.

Technology/Virtual Meeting Support

This committee will work together to set up the AV at hybrid virtual and in-person meetings. Responsibilities include setting up camera, microphone, live streaming software and arranging and pre-recording talks in an all-virtual meeting.

Actively seeking volunteers

SACP Wrap Up

Make arrangements for the year-end Wrap Up meeting in June. This event is typically held at a venue such as a park, museum, etc.

Bylaws Committee

Review bylaws each year and update when necessary.

Nominating

Provide nominations for the electable positions. Results of the election are announced at the May Awards Dinner meeting.

Employment Committee

Collect resumes from SACP members seeking employment and information regarding job openings from employers in the area; make job information available as appropriate. Coordinate with the ACS to co-sponsor a job-searching workshop each winter.

Faraday Lecture Committee

Organize and carry out the Annual Faraday Lectures given for Pittsburgh area high school students each Fall. The lectures are normally presented by visiting speakers with committee members providing organizational and back up support. The Faraday presentation is sponsored in alternate years by the SSP and the SACP. This year (2021-2022) it is the SSP's responsibility.

Financial Affairs Committee

Advise the Executive Committee on long-range financial policy; work with the Scholarship and Grants, Science Outreach, and Continuing Education Committees to develop spending programs for the next fiscal year; provide liaison with SSP in financial matters. This committee is generally reserved for members who have been active in other committees in previous years.

Membership and Directory Committee

Process new membership applications. Collect membership dues and transfer dues to Treasurer. Maintain a current membership listing and update and re-issue membership directory, if needed.

Publicity Committee

Determine areas where publicity for Society activities will further the goals of SACP. Develop items of interest concerning Society activities for publication. Helps maintain the SACP website and social media presence in conjunction with office staff.

Student Affiliate Committee

Work with the SACP Student Affiliates in developing and carrying out their annual program of events, outreach programs, and projects. The SACP Student Affiliates also judge the Undergraduate Poster Session at Pittcon where the Manner Award(s) is presented.

II. SACP MEMBER EDUCATION PROGRAMS

Continuing Education Committee

Organize symposia or short courses (2 to 3 per year) on current topics of interest with emphasis on professional development for members: choose topics, invite speakers and arrange hotel and local transportation for them; arrange meeting places and meals for each symposium.

Technical Program Committee

Organize program for monthly meetings: choose topics and invite speakers; provide local transportation for speakers.

III. AWARDS, GRANTS, SCHOLARSHIPS, AND OTHER EDUCATION PROGRAMS

PCMNCG Committee (Pittsburgh Conference Memorial National College Grants Program)

Review and fund proposals solicited for grants "to small colleges for the purchase of scientific equipment, audio-visual or other teaching aids, and/or library materials."

Pittsburgh Conference Achievement Award

Select the annual recipient of the Pittcon Achievement Award. This award is normally given to a prominent young researcher.

Pittsburgh Analytical Chemistry Award Symposium Committee

Choose the award winner who then organizes a symposium in the field of analytical chemistry. Organize a reception (together with SSP for their award winners) at the Conference.

Scholarship and Grants Committee

Disburse funds for scholarships, college senior awards, starter grants for new professors; grants to the Pennsylvania Junior and Senior Academies of Science; awards to winners of science fairs and chemistry competitions, and grants for the Pittsburgh Conference Lectures. Select award winners to be recognized at the May SACP/ACS Awards Dinner. This is a large committee composed of sub-committees handling individual programs/tasks.

Starter Grant

The SACP/SSP Starter Grant Awards are given to encourage high-quality, innovative research by beginning chemistry professors. The goal of the grants is to promote the training and development of graduate students in the fields of spectroscopy and analytical chemistry.

Undergraduate Analytical Research Grant

The objective of this grant is to promote training and development of undergraduate students in the field of analytical chemistry. A grant will be awarded to promote high-quality, innovative undergraduate research in the field of analytical chemistry.

PJAS Region 7/8

Committee members are encouraged to judge at the PJAS events

DOE Science Bowl

Committee members are encouraged to volunteer/judge at the event.

Pittcon Planetarium

Members of this committee transport, setup and operate a portable planetarium for use at schools and other educational institutions. The planetarium allows students to "step into outer space" and observe various constellations and individual stars, regardless of their city, or the time of day. The planetarium is also used for Science Week during PITTCON. This committee should alternate chairs between the SSP and SACP to best coordinate use of the Planetarium.

Herbert Retcofsky Teacher Software Workshop

Organize a computer software workshop for high school chemistry and physics teachers in spring.

High School/Middle School Essay Contest

Judges will base awardees on content, creativity, composition, and following the directions of the prompt.

Elementary/Middle School Equipment Grants

The program is open to all teachers in any of the OH, PA, & WV counties who teach in grades K-8. You need not be designated officially as a science teacher to apply.

National Chemistry Week & Supplies

During National Chemistry Week at the end of October, the committee will conduct chemistry/science demonstrations for students at the Carnegie Science Center. This is traditionally a two-day event that requires demo pre-approval and planning.

Science Outreach Committee

Stimulate development of new programs and activities and expansion of existing ones; evaluate new science education activities and programs; provide a forum for review of new proposals and requests for funds for new programs. This is a large committee composed of sub-committees handling individual programs/tasks.

IV. SACP/PITTSBURGH CONFERENCE SYMPOSIA

Waters Instrumentation Symposium Committee

Organize a symposium "to recognize the collaborative work of individuals involved in the development and implementation of analytical instrumentation of established importance," invite speakers, arrange dinner in cooperation with the Waters family.

If you would like additional information pertaining to any of the committees, please email Bradley Davis, 2021-2022 Chair (davis@pittcon.org)